



#### 4. Supporting Documentation

*Please include the following documents.*

Document	Date Received	Date Reviewed	Reviewed By
Certificate of Incorporation			
Formation legal documents (Trust Deed)			
Other founding documents			
List of current Board members			
List of key persons			
Annual Report			
Independent Auditors Report			
Confirmed minutes of last 2 Board meetings			
Cop of Current DIA Class 4 Licence			
Statement of Authorised Purpose			
Grant application form			
Board Manual or relevant policies			
Documented procedures for handling money			
Grant processing and decision making policy			
An outline summary of identified breaches or non-compliance issues in the most recent DIA Compliance Audit Report and what action has been taken to remedy the defects.			

#### 5. Non-refundable Membership Application Fee (exclusive of GST) - \$1,500.

To be enclosed with this Application Form.

#### 6. Membership Fees

An invoice for membership fees will be forwarded to the applicant society once membership has been approved. Payment is to be made within 7 days by direct credit to the CGA's bank account.